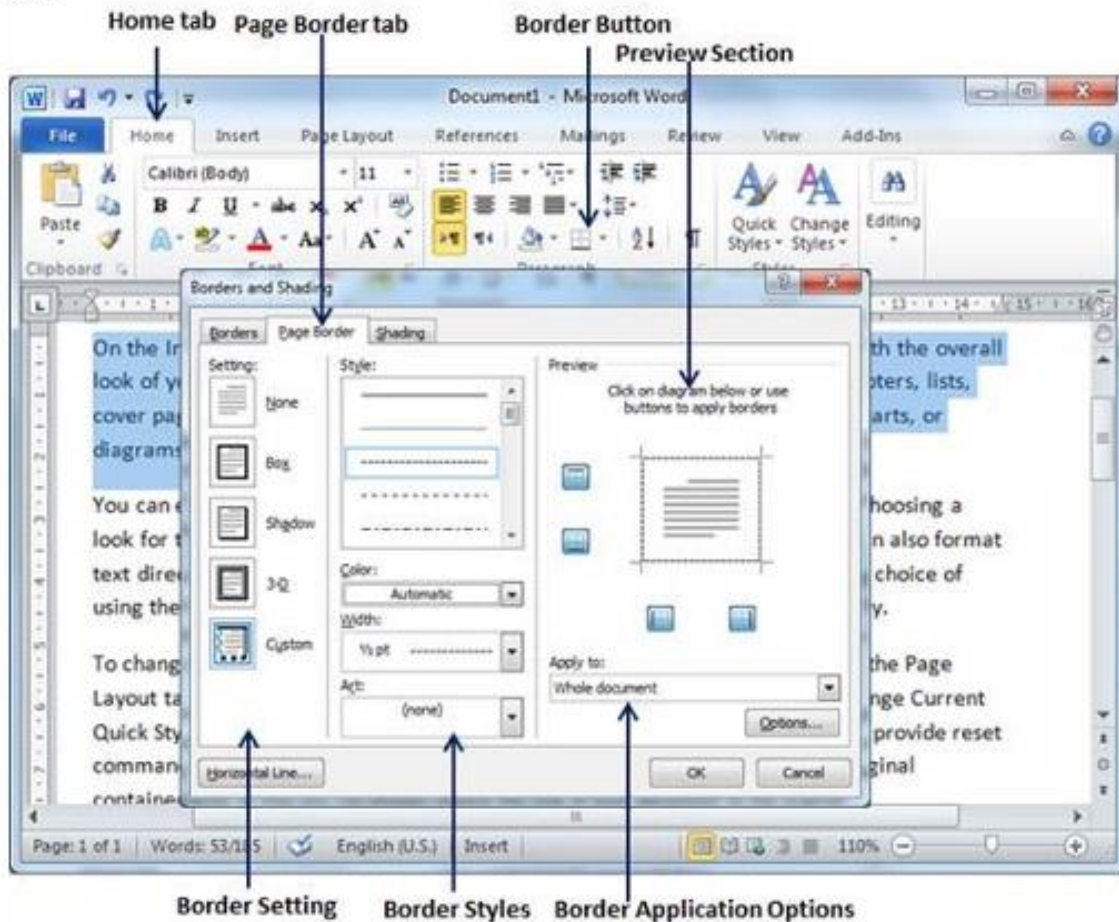# Add Borders To Page

You can add borders of your choice to word pages by following the simple steps given below.
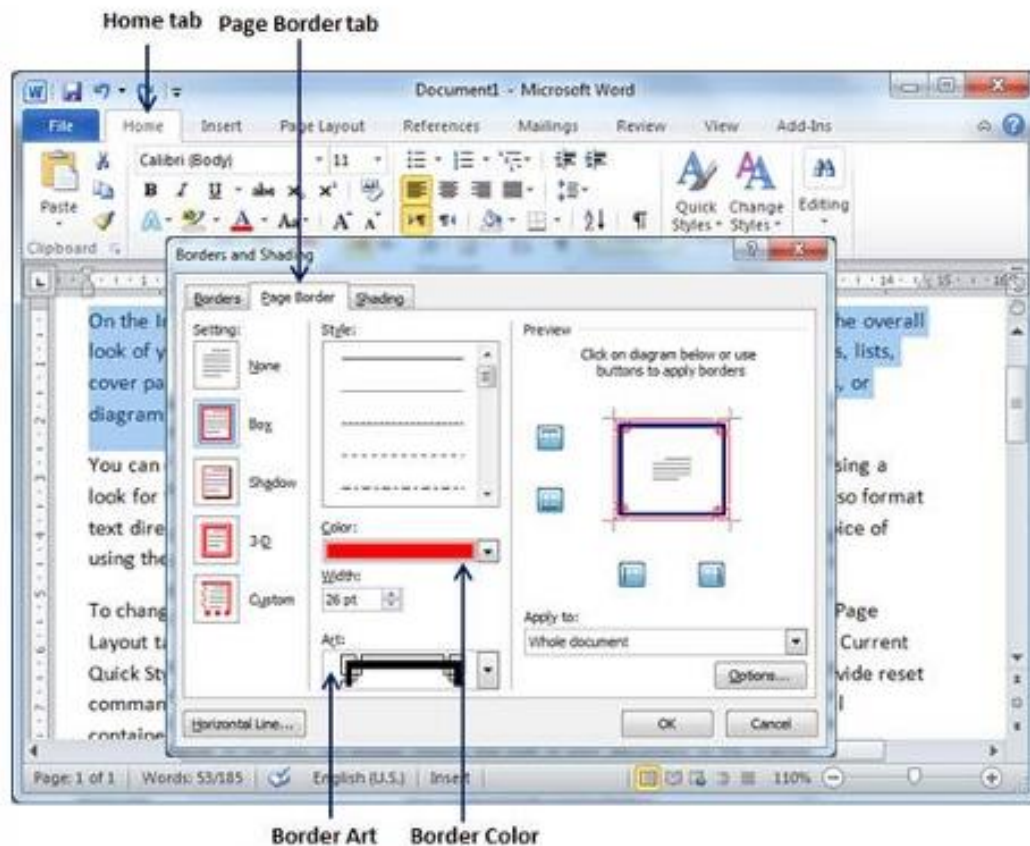
Step (1): Click the **Border Button** to display a list of options to put a border. Select **Border and Shading** option available at the bottom of list of the options as shown in above screen capture. This will display a **Border and Shading** dialog box. This dialog box can be used to set borders and shading around a selected text or page borders.

Step (2): Click **Page Border** tab which will display a list of border settings, styles and options whether this border should be applied to the whole document or just one page or first page.

Step (3): You can use **Preview** section to disable or enable left, right, top or bottom borders of the page. Follow the given instruction in preview section itself.

Step (4): You can customize your border by setting its color, width by using different art available under style section.

You can have similar or even better borders as given below.